

Northwest Local Board of Education  
Organizational Meeting 5:30 p.m. January 10, 2022  
Northwest High School Media Center

Mr. Jared Lute calls the meeting to order. He was elected at the December 2021 meeting to act as President Pro Tem to preside over the Organizational Meeting until officers for 2022 are elected.

**01-22 OATH OF OFFICE TO NEWLY ELECTED AND APPOINTED MEMBERS**

Treasurer Smith administers the “Oath of Office” to the newly elected and appointed members of the Northwest Local School Board of Education as follows:

“Do you solemnly swear or affirm, that you will support the constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Northwest Local School Board of Education of Scioto County, Ohio.

Andy Lintz  
Dana Jenkins  
Jason Taylor

All members then answered I do.

Treasurer Smith then declares all members duly seated as members of the Northwest Local School District Board of Education.

**02-22 ROLL CALL**

Present: All Present  
Absent: -----  
Roll Call: **Adkins**; Jenkins; Lintz; Lute; Taylor

**03-22 ELECTION OF BOARD PRESIDENT FOR 2022**

Nominations - Any member may nominate another member or themselves and does not require a second. If more than one nomination, members shall vote their choice.

Nominations: Jared Lute was nominated

Roll Call: Adkins-yes; **Jenkins**-yes; Lintz-yes; Lute-abstain; Taylor-yes

The President declared the motion carried.

**04-22 ELECTION OF VICE-PRESIDENT FOR 2022**

Nominations - Any member may nominate another member or themselves and does not require a second. If more than one nomination, members shall vote their choice.

Nominations: Jason Taylor was nominated

Roll Call: Adkins-yes; Jenkins-yes; **Lintz**-yes; Lute-yes; Taylor-abstain

The President declared the motion carried.

**05-22 RESOLUTION TO SET BOARD COMMITTEE APPOINTMENTS FOR 2022**

The following Board committee appointments are made for the 2022 calendar year:

- |                                 |                     |                       |
|---------------------------------|---------------------|-----------------------|
| 1. Academic & Extra Curricular: | <u>Jason Taylor</u> | <u>Andy Lintz</u>     |
| 2. Buildings & Grounds:         | <u>Andy Lintz</u>   | <u>Michael Adkins</u> |
| 3. Negotiations & Finance:      | <u>Jason Taylor</u> | <u>Dana Jenkins</u>   |
| 4. Athletics:                   | <u>Dana Jenkins</u> | <u>Michael Adkins</u> |
| 5. Legislative Liaison:         | <u>Jason Taylor</u> |                       |

Superintendent Jenkins is a member of all Board Committees.

Building Principals and Athletic Director are on selected Board Committees.

Board President may fill in for any absent Board Member.

Motion: Adkins

Second: Taylor

Roll Call: Adkins-yes; Jenkins-yes; Lintz-yes; **Lute**-yes; Taylor-yes

The President declared the motion carried.

**06-22 RESOLUTION TO ESTABLISH REGULAR MEETING DATE, TIME AND PLACE FOR 2022, AS WELL AS HOW PUBLIC MAY DETERMINE SCHEDULE.**

The Board sets their regular meeting place as Northwest High School; their regular meeting date for 2022 is the 3<sup>rd</sup> Tuesday of each month, beginning with the February 2022 meeting, with regular business to begin at 5:30 p.m. The public is invited to attend. Further, the public may determine meeting schedule by (1) Notice of the next scheduled meeting will be published in the newspaper in the report of any given meeting; (2) The information is available during regular business hours at the Treasurer's office in the Administrative Office building; (3) Available on the Northwest District website at www.nwmohawks.org and (4) If desired, an individual may supply self-addressed stamped envelopes to secure written notice and /or agenda.

Motion: Lintz  
Second: Jenkins  
Roll Call: Adkins-yes; Jenkins-yes; Lintz-yes; Lute-yes; **Taylor-yes**

The President declared the motion carried.

**07-22 RESOLUTION TO SET COMPENSATION FOR BOARD MEMBERS FOR 2022**

The compensation for Board Members is set at the maximum allowable amount of \$125.00 per meeting as per ORC to be effective January 2022; further, members must be physically present to participate in meetings.

Motion: Adkins  
Second: Lintz  
Roll Call: **Adkins-yes**; Jenkins-yes; Lintz-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

**08-22 RESOLUTION TO ESTABLISH SERVICE FUND FOR 2022**

Whereas ORC 3315.15 provides for the setting aside from the general fund a sum of \$2.00 per child up to \$20,000 to be used in paying expenses of members of the Board incurred in the performance of their duties known as the Service Fund, be it resolved that the Board establishes \$2,422.00 to be appropriated for the purpose. (Enrollment 1211 December, 2021)

Motion: Lintz  
Second: Taylor  
Roll Call: Adkins-yes; **Jenkins**-yes; Lintz-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

**09-22 RESOLUTION TO DELEGATE AUTHORITY TO TREASURER FOR 2022**

The Board delegates the following authority to the Treasurer for 2022: (1) To pay all bills as presented provided that funds are available, and to report monthly to the Board of Education those bills that were paid; (2) To make appropriation transfers within General Fund or within other funds as needed, those transfers then to be approved by the Board; (3) To invest funds during 2022; (4) To request advance draws on taxes; (5) To borrow short term money if necessary; and (6) To manage and delegate resources and responsibilities to carry out the financial mission of the District for 2022.

**DELEGATE AUTHORITY TO SUPERINTENDENT FOR 2022**

The Board delegates the following authority to the Local Superintendent for 2022: (1) To act as purchasing agent for the Board of Education for all material and services not subject to the \$50,000 bid requirement; (2) To approve attendance of employees at professional meetings; (3) To obtain legal opinions/services as needed from Scioto County Prosecutor's Office of Portsmouth, Ohio; Bricker & Eckler of Columbus, Ohio; and Squire, Sanders and Dempsey of Columbus, Ohio; (4) To employ temporary personnel in needed situations to be approved by the Board at their next regular meeting; (5) To make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of the Board and to acknowledge acceptance of such offers on behalf of the Board, subject to subsequent vote of ratification by the Board; provided however, that upon ratification by the Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer; (6) To accept resignations which have been submitted by teaching and nonteaching employees during times when this Board is not in session, subject to ratification by this Board, provided however, that upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance; (7) To apply for federal and state funds that may become available; (8) To advertise for cafeteria food and supplies for 2022, and (9) To manage and delegate resources and responsibilities to carry out the mission of the District for 2022.

## **DELEGATE AUTHORITY TO PRINCIPALS FOR 2022**

The Board delegates the following authority to the Principals for 2022: to enter into contracts for building rentals, yearbooks, diplomas, announcements, class rings, caps & gowns, and any other purchases from student activity funds.

Motion: Adkins  
Second: Jenkins  
Roll Call: Adkins-yes; Jenkins-yes; **Lintz**-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

## **REGULAR MEETING**

### **10-22 RESOLUTION TO APPROVE MINUTES**

The Board hereby approves the minutes of Regular Meeting on December 21, 2021.

Motion: Lintz  
Second: Taylor  
Roll Call: Adkins-yes; Jenkins-yes; Lintz-yes; **Lute**-yes; Taylor-yes

The President declared the motion carried.

### **11-22 REPORTS**

- A. Treasurer:
  - 1. December Financial Report
  - 2. Tax Budget
  - 3. Food Service
  
- B. Superintendent:
  - 1. Vaporizers
  - 2. Clinic – Update on Dental
  - 3. Covid Update
  - 4. Board Member Appreciation
  
- C. Board Committees:
  - 1. Athletic Meeting January 28

D. Board Members: None

E. Legislative Liaison: None

The Board hereby approves the reports of this meeting.

Motion: Adkins

Second: Taylor

Roll Call: Adkins-yes; Jenkins-yes; Lintz-yes; Lute-yes; **Taylor-yes**

The President declared the motion carried.

**VISITORS:** None

**12-22 TREASURER’S RECOMMENDATIONS**

**A. Tax Budget Hearing – As required by County Auditor Green, the proposed tax budget for the Northwest Local School District for the time period July 1, 2022 – June 30, 2023 is presented for inspection and approval.**

**B. Update the following appropriations:**

| Fund              | Original       | New            |
|-------------------|----------------|----------------|
| 507 Cares Act/ARP | \$1,743,000.00 | \$5,510,507.22 |

Motion: Lintz

Second: Adkins

Roll Call: **Adkins-yes**; Jenkins-yes; Lintz-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

**13-22 SUPERINTENDENT’S RECOMMENDATIONS**

**A. Approve 2022 Graduation date, May 22, 2022 @ 2:00 p.m.**

Motion: Adkins

Second: Taylor

Roll Call: Adkins-yes; **Jenkins-yes**; Lintz-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

**14-22                    PERSONNEL ITEMS**

**A. Approve bid placement the following classified personnel:**

1. Donna McCoy     5-hour Bus Driver (Slot 10)

**B. Amend the contract of Jason Burton from Transportation/Building & Grounds Supervisor to Principal, Step 3, effective January 3, 2022**

Motion:            Taylor

Second:           Lintz

Roll Call:         Adkins-yes; Jenkins-yes; **Lintz**-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

**15-22                    RESOLUTION TO ADJOURN**

The Board hereby adjourns at 6:25 p.m.

Motion:            Adkins

Second:           Lintz

Roll Call:         Adkins-yes; Jenkins-yes; Lintz-yes; **Lute**-yes; Taylor-yes

The President declared the motion carried.

**The next Regular Board meeting will be Tuesday, February 15, 2022 at 5:30 p.m. in the Northwest High School Media Center.**