

# RECORD OF PROCEEDINGS

220

Minutes of Northwest Local Board of Education

Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10149

Held Northwest High School Media Center

August 18 2020

## 68-20 ROLL CALL

Present: All Present  
Absent: -----  
Roll Call: Adkins; Jenkins; Lintz; Lute; Taylor

## 69-20 RESOLUTION TO APPROVE MINUTES

The Board hereby approves the minutes of Regular Meeting on July 21, 2020.

Motion: Lintz  
Second: Jenkins  
Roll Call: Adkins-yes; Jenkins-yes; Lintz-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

## 70-20 REPORTS

- A. Treasurer:
1. July Financial Report
  2. Revenue Increase from 5-Year Forecast
- B. Superintendent:
1. Latch Key
  2. Lights at elementary building
  3. Bottle filling stations
  4. Asphalt/sealing finished
  5. Remote learning
  6. Scheduling of senior nights
- C. Board Committees: No report
- D. Board Members: No report
- E. Legislative Liaison: No report

The Board hereby approves reports for the month.

Motion: Adkins  
Second: Lintz  
Roll Call: Adkins-yes; Jenkins-yes; Lintz-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

# RECORD OF PROCEEDINGS

221

Minutes of Northwest Local Board of Education

Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10149

Held Northwest High School Media Center

August 18 2020

## VISITORS

1. Dave Frantz – Athletic Update

## 71-20 TREASURER'S RECOMMENDATIONS

### **A. Approve the following transfers:**

FROM:	TO:	
O22 – TOURNAMENTFUND	300 9100 – HIGH SCHOOL SPORTS	\$1,400.00
O22 – TOURNAMENT FUND	001 – GENERAL FUND	\$2,487.83

### **B. Approve payment of the following invoices:**

1. TSHD Architects in the amount of \$11,510.70 for work on the clinic design
2. TSHD Architects in the amount of \$1,746.88 for final state inspection fees relating to the athletic project

### **C. Approve the purchase of 2 school buses through the META purchasing program**

### **D. Approve the Food Service contract with Taher for the FY21 school year (this is the final year of the contract)**

### **E. Approve contracts with the Scioto County CTC for FY21 for Agriculture and Pre-Engineering Programming**

### **F. Approve the creation of Funds 507 and 510 both related to funds allocated to dealing with the Covid Pandemic**

Motion: Taylor

Second: Lintz

Roll Call: Adkins-yes; Jenkins-yes; Lintz-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

## 72-20 SUPERINTENDENT'S RECOMMENDATIONS

### **A. Approve Building Grievance Officers for the 2020-2021 school year**

NES Building Principal Scott Martin

NMS Building Principal Todd Shoemaker

NHS Building Principal Jason Burton

### **B. Approve bus routes for the 2020-2021 school year.**

### **C. Approve the Latch Key Program and associated fees for the 2020-2021 school year**

### **D. Approve the following new board policy – waive the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> reading:**

1. Po 8450.01 Protective Facial Coverings during Pandemic/Epidemic Events

# RECORD OF PROCEEDINGS

222

Minutes of Northwest Local Board of Education

Regular Meeting

DAYTON LEGAL BLANK INC., FORM NO. 10149

Held Northwest High School Media Center

August 18 20 20

## E. Approve the following revisions of current board policies:

1. po 1520 Employment of Administrators
2. po 1530 Evaluation of Principals and other Administrators
3. po 2270 Religion in the Curriculum
4. po 3124 Employment Contract
5. po 5200 Attendance
6. po 5517.02 Deleted – moved to 2266
7. po 5610 Removal, Suspension, Expulsion, and Permanent Exclusion of Students
8. po 5611 Due Process Rights
9. po 6144 Investments
10. po 6152 Student Fees, Fines, and Charges
11. po 6152.01 Waiver of School Fees for Instructional Materials
12. po 6325 Procurement – Federal Grants/Funds
13. po 6424 Procurement Cards

Motion: Lintz

Second: Taylor

Roll Call: Adkins-yes; Jenkins-yes; Lintz-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

## 73-20 PERSONNEL ITEMS

### A. Employ the following substitute classified personnel for the 2020-2021 school year:

- |                        |                      |
|------------------------|----------------------|
| 1. Tiffanie Atkins     | 8. Sherri Lambert    |
| 2. Rebecca Blevins     | 9. Heidi Lute        |
| 3. Meagan Burgess      | 10. Gregory Morrison |
| 4. Priscilla Burnworth | 11. April Mustain    |
| 5. Michael Farmer      | 12. Stephanie Paul   |
| 6. Debbie Gray         | 13. Cali Thompson    |
| 7. Sydney Gustin       | 14. Megan Adkins     |

### B. Approve the following emergency substitute school bus drivers for the 2020-2021 school year:

- |                    |                 |
|--------------------|-----------------|
| 1. Tammy Sexton    | 4. Annie Hilt   |
| 2. Debbie Pertuset | 5. Tabby Webb   |
| 3. Marvin Williams | 6. Terri Kremin |

### C. Adjust salary of the following certified personnel for FY21 for additional training and/or experience:

1. Jennifer June from Masters to Masters+15

# RECORD OF PROCEEDINGS

Minutes of Northwest Local Board of Education

Regular Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10149

Held Northwest High School Media Center

August 18 2020

**D. Approve Department Chairs:**

<u>NHS</u>		<u>NES</u>	
Becky Phillips	Language Arts	Katie Cunningham	K
Adam Schroeder	Math	Sabrina Amburgey	1 <sup>st</sup>
Jennifer South	Science	Tabitha Powell	2nd
Tim Green	Social Studies	Angie Vastine	3rd
Rebecca Schreick	Related Arts	Tracie Sanders	4th
		Megan Kingrey	5th
		Amanda Jones	Related Arts
<u>NMS</u>			
Jennifer Adkins	Science		
Melanie Dalton	Social Studies		
Becky McClay	Math		
Alisha Ferguson	Language Arts		
J.B. Koch	Related Arts		

**E. Approve the following personnel for the Latch Key Program for the 2020-2021 school year:**

- |                         |                       |
|-------------------------|-----------------------|
| 1. Stacy Austin Sommers | 6. Patty Trissler     |
| 2. Angie Vastine        | 7. Tracy Sanders      |
| 3. Lisa Rice            | 8. Carey Johnson      |
| 4. Hannah Ferguson      | 9. Katie Cunningham   |
| 5. Jessica Veach        | 10. Stephanie Wilburn |

**F. Employ the following certified personnel for the position of Registered Nurse "School Nurse" (full time):**

1. Melissa LeMaster

**G. Approve the following supplemental personnel for the 2020-2021 school year pending background checks:**

- |                    |   |
|--------------------|---|
| 1. Drew Scarberry  | NHS Varsity Asst. Football Coach                |
| 2. Drew Scarberry  | NHS Varsity Asst. Boys Basketball Coach         |
| 3. Matthew Gullett | NHS Varsity Asst. Boys Basketball Coach         |
| 4. Jesse Carver    | NHS Varsity Asst. Boys Basketball Coach         |
| 5. Elijah Craft    | NMS 8 <sup>th</sup> Grade Boys Basketball Coach |
| 6. Tyler Vastine   | NMS 7 <sup>th</sup> Grade Boys Basketball Coach |
| 7. Tim Amburgey    | NHS Varsity Asst. Girls Soccer Coach            |
| 8. Hannah Beck     | NHS Varsity Asst. Cheerleading Advisor          |

**H. Approve the following supplemental volunteers for the 2020-2021 school year pending background checks:**

- |                   |                           |
|-------------------|---------------------------|
| 1. Luke Montavon  | Football                  |
| 2. Chris Montavon | Football                  |
| 3. Rory Hougan    | Football                  |
| 4. Tim Amburgey   | Varsity Asst. Boys Soccer |

**I. Set salary rates for certified substitutes at \$90 per day**

# RECORD OF PROCEEDINGS

224

Minutes of Northwest Local Board of Education

Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10149

Held Northwest High School Media Center

August 18 20 20

## J. Set salary rates for classified substitutes:

Custodian	\$ 9.50 per hour
Secretary	9.50 per hour
Cook	9.50 per hour
Aide	9.50 per hour
Bus Driver	13.00 per hour

Motion: Lintz

Second: Taylor

Roll Call: Adkins-yes; Jenkins-yes; Lintz-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

## 74-20 RESOLUTION TO ADJOURN

The Board hereby adjourns at 6:04 p.m.

Motion: Adkins

Second: Jenkins

Roll Call: Adkins-yes; Jenkins-yes; Lintz-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

The next Regular Board Meeting will be held on September 15, 2020 at 5:30 p.m. in the Northwest High School Media Center.

# RECORD OF PROCEEDINGS

225

Minutes of Northwest Local Board of Education

Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10149

Held Northwest High School Media Center

August 18 20 20

Northwest Local School District  
Cash Reconciliation Report  
7/31/2020

Total Fund Balance:		<u>\$6,575,988.35</u>
Gross Depository (Bank) Balances:		
Bank Funds - Checkings	\$2,777,126.91	
Investments:		
Bank Funds - Securities	\$1,897,313.95	
State Oblig.	\$2,026,832.80	
State Oblig. - School Supplies	<u>\$106,569.25</u>	
State Fund - Inv. - 2019-2020	\$3,999,748.21	
Cash in Transit to Depositors:		
Unrecorded but unfiled outgoing checks	\$0.00	
Petty Cash Balances:		
Sub Total Depository		<u>\$8,699,717.87</u>
Change Funds:		
Total:	\$8,699,717.87	
Less Outstanding Checks Insurance	(\$161,889.52)	
Adjusted Total:		<u>\$6,575,988.35</u>

\$1405

# RECORD OF PROCEEDINGS

226

Minutes of Northwest Local Board of Education

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10149

Held Northwest High School Media Center

August 18 20 20

Financial Report by Fund/SCC  
7/31/2020

FUND	SCC	Description	Beginning Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Remaining Fund Balance
001	0000	GENERAL FUND	\$ 5,513,949.17	\$ 2,058,327.68	\$ 2,058,327.68	\$ 1,839,883.19	\$ 1,839,883.19	\$ 5,732,393.66	\$ 1,011,612.02	\$ 4,720,781.64
001	9008	E-RATE FUND	\$ 41,159.20	\$ -	\$ -	\$ 5,400.00	\$ 5,400.00	\$ 35,759.20	\$ 13,574.20	\$ 22,185.00
001	9015	FURNITURE RESERVE	\$ 61,329.89	\$ -	\$ -	\$ -	\$ -	\$ 61,329.89	\$ -	\$ 61,329.89
		<b>GENERAL FUND</b>	<b>\$ 5,616,438.26</b>	<b>\$ 2,058,327.68</b>	<b>\$ 2,058,327.68</b>	<b>\$ 1,845,283.19</b>	<b>\$ 1,845,283.19</b>	<b>\$ 5,829,482.75</b>	<b>\$ 1,025,186.22</b>	<b>\$ 4,804,296.53</b>
002	0000	BOND RETIREMENT FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
003	0000	PERM IMPROVE	\$ 310,303.39	\$ 16,800.00	\$ 16,800.00	\$ -	\$ -	\$ 327,103.39	\$ 75,000.00	\$ 302,103.39
006	0000	FOOD SERVICE FUND	\$ 36,458.38	\$ 71.35	\$ 71.35	\$ 50,008.28	\$ 50,008.28	\$ (13,478.55)	\$ 37,058.38	\$ (50,536.98)
008	0000	SCHOLARSHIPS - ALL	\$ 119,598.05	\$ 791.24	\$ 791.24	\$ 1,602.27	\$ 1,602.27	\$ 118,787.02	\$ -	\$ 118,787.02
009	0000	CLASS FEES - ALL	\$ 19,245.07	\$ -	\$ -	\$ -	\$ -	\$ 19,245.02	\$ -	\$ 19,245.02
018	9100	NHS PRINCIPAL'S FUND	\$ 9,339.83	\$ -	\$ -	\$ -	\$ -	\$ 9,339.83	\$ -	\$ 9,339.83
018	9200	NMS PRINCIPAL'S FUND	\$ 5,548.44	\$ -	\$ -	\$ -	\$ -	\$ 5,548.44	\$ -	\$ 5,548.44
018	9300	NES PRINCIPAL'S FUND	\$ 4,304.14	\$ -	\$ -	\$ -	\$ -	\$ 4,304.14	\$ -	\$ 4,304.14
018	9500	NES PRINCIPAL'S FUND 3-5	\$ 1,818.05	\$ -	\$ -	\$ -	\$ -	\$ 1,818.05	\$ -	\$ 1,818.05
022	0000	DISTRICT AGENCY TOURNAMENT	\$ 3,887.83	\$ -	\$ -	\$ -	\$ -	\$ 3,887.83	\$ -	\$ 3,887.83
034	0000	CLASSROOM FAC. MAINT.	\$ 63,088.74	\$ -	\$ -	\$ -	\$ -	\$ 63,088.74	\$ 22,180.00	\$ 40,908.74
035	0000	TERM BENEFITS	\$ 173,242.06	\$ -	\$ -	\$ -	\$ -	\$ 173,242.06	\$ -	\$ 173,242.06
200	0000	STUDENT ACTIVITIES	\$ 26,605.96	\$ 30.00	\$ 30.00	\$ -	\$ -	\$ 26,635.96	\$ 3,151.00	\$ 23,484.96
300	0000	SPORTS - ALL	\$ 156,549.99	\$ 9.41	\$ 9.41	\$ 2,230.75	\$ 2,230.75	\$ 154,328.65	\$ 32,061.72	\$ 172,266.93
439		PUBLIC SCHOOL PRE-SCHOOL	\$ (6,571.68)	\$ -	\$ -	\$ 15,266.54	\$ 15,266.54	\$ (21,838.22)	\$ -	\$ (21,838.22)
451	9002	ONENET FUND	\$ -	\$ -	\$ -	\$ 2,700.00	\$ 2,700.00	\$ (2,700.00)	\$ 2,700.00	\$ (5,400.00)
499		MISC. STATE GRANT	\$ 525.51	\$ -	\$ -	\$ -	\$ -	\$ 525.51	\$ -	\$ 525.51
507		CARES ACT	\$ (41,530.52)	\$ -	\$ -	\$ 2,694.19	\$ 2,694.19	\$ (44,224.71)	\$ 70,074.01	\$ (114,298.72)
516		IDEA	\$ (36,305.86)	\$ -	\$ -	\$ 28,202.92	\$ 28,202.92	\$ (64,508.78)	\$ -	\$ (64,508.78)
572		TITLE I	\$ (35,991.04)	\$ -	\$ -	\$ 72,441.97	\$ 72,441.97	\$ (108,433.01)	\$ 2,066.00	\$ (110,499.01)
590		IMPROVING TCHR QUALITY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
599		MISC. FED. GRANT	\$ (1,189.72)	\$ -	\$ -	\$ 2,998.01	\$ 2,998.01	\$ (4,187.73)	\$ -	\$ (4,187.73)
		<b>TOTAL</b>	<b>\$ 6,425,364.83</b>	<b>\$ 2,076,029.68</b>	<b>\$ 2,076,029.68</b>	<b>\$ 2,023,428.12</b>	<b>\$ 2,023,428.12</b>	<b>\$ 6,477,966.39</b>	<b>\$ 1,219,477.33</b>	<b>\$ 5,258,489.05</b>

# RECORD OF PROCEEDINGS

Minutes of Northwest Local Board of Education

Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 101-19

Held Northwest High School Media Center

August 18, 2020

Northwest Local School District  
Revenue Account Summary  
7/31/2020

Description	FYTD Receivable	FYTD Actual Receipts	MID Actual Receipts	FYTD Balance Receivable	FYTD Percent Received
TOTAL FOR FUND 001 (GENERAL):	\$ 19,301,909.00	\$ 2,058,328.00	\$ 2,058,328.00	\$ 17,243,581.00	11%
TOTAL FOR FUND 002 (BOND RETIREMENT):	\$ 501,000.00	\$ -	\$ -	\$ 501,000.00	0%
TOTAL FOR FUND 003 (PERMANENT IMPROVEMENT):	\$ 56,200.00	\$ 16,800.00	\$ 16,800.00	\$ 39,400.00	30%
TOTAL FOR FUND 006 (FOOD SERVICE):	\$ 1,084,150.00	\$ 71.35	\$ 71.35	\$ 1,084,079.00	0%
TOTAL FOR FUND 008 (ENDOWMENT):	\$ 32,810.00	\$ 791.24	\$ 791.24	\$ 32,018.76	2%
TOTAL FOR FUND 009 (UNIFORM SCHOOL SUPPLIES):	\$ 4,800.00	\$ -	\$ -	\$ 4,800.00	0%
TOTAL FOR FUND 018 (PUBLIC SCHOOL SUPPORT):	\$ 71,800.00	\$ -	\$ -	\$ 71,800.00	0%
TOTAL FOR FUND 022 (DISTRICT AGENCY):	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	0%
TOTAL FOR FUND 200 (STUDENT MANAGED ACTIVITY):	\$ 18,650.00	\$ 30.00	\$ 30.00	\$ 18,620.00	0%
TOTAL FOR FUND 300 (DISTRICT MANAGED ACTIVITY):	\$ 167,950.00	\$ 9.41	\$ 9.41	\$ 167,940.60	0%
TOTAL FOR FUND 439 (PUBLIC SCHOOL PRESCHOOL):	\$ 128,000.00	\$ -	\$ -	\$ 128,000.00	0%
TOTAL FOR FUND 451 (DATA COMMUNICATION FUND):	\$ 5,400.00	\$ -	\$ -	\$ 5,400.00	0%
TOTAL FOR FUND 467 (STUDENT WELLNESS):	\$ 230,000.00	\$ -	\$ -	\$ 230,000.00	0%
TOTAL FOR FUND 507 (CARES ACT):	\$ 469,000.00	\$ -	\$ -	\$ 469,000.00	0%
TOTAL FOR FUND 516 (IDEA PART B GRANTS):	\$ 399,812.86	\$ -	\$ -	\$ 399,812.90	0%
TOTAL FOR FUND 572 (TITLE I DISADVANTAGED CHILDREN):	\$ 714,000.00	\$ -	\$ -	\$ 714,000.00	0%
TOTAL FOR FUND 590 (IMPROVING TEACHER QUALITY):	\$ 91,964.99	\$ 91,964.99	\$ 91,964.99	\$ -	100%
TOTAL FOR FUND 599 (MISCELLANEOUS FED GRANT FUND):	\$ 73,035.00	\$ -	\$ -	\$ 73,035.00	0%
	<b>\$ 23,375,481.85</b>	<b>\$ 2,167,994.99</b>	<b>\$ 2,058,890.76</b>	<b>\$ 21,207,487.26</b>	





# RECORD OF PROCEEDINGS

229

Minutes of Northwest Local Board of Education

Regular Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10149

Held Northwest High School Media Center

August 18 20 20

North West Local School District  
All Checks Written For The Month of  
7 1 2020

Check Number	Name	Date	Amount	Status	Reconcile Date
111915	WILLIAM V. MAGGILL & COMPANY	7/7/2020	414.19	RECONCILED	7/31/2020
111916	STATE ELECTRIC SUPPLY COMPANY	7/7/2020	1531.67	RECONCILED	7/31/2020
111910	MOBILE ANALYTICAL SERVICES INC	7/7/2020	84.1	RECONCILED	7/31/2020
111909	META SOLUTIONS	7/7/2020	33928.17	RECONCILED	7/31/2020
111913	SCHOOL SPECIALTY, INC	7/7/2020	40.75	RECONCILED	7/31/2020
111907	APM MEDIA AND WEST OPERATING LLC	7/7/2020	203.13	RECONCILED	7/31/2020
111912	PUBLIC SCHOOL WORKS	7/7/2020	4325.9	RECONCILED	7/31/2020
111917	VISION SERVICE PLAN	7/7/2020	3175.2	RECONCILED	7/31/2020
111908	BSN SPORTS	7/7/2020	2230.75	RECONCILED	7/31/2020
111915	SHERWIN WILLIAMS COMPANY	7/7/2020	323.79	RECONCILED	7/31/2020
111911	PAYSCHOOLS	7/7/2020	3220	RECONCILED	7/31/2020
111914	SCHOOLS OF OHIO RISK SHARING AUTHO	7/7/2020	51091	OUTSTANDING	
111919	UNITED STATE POSTAL SERVICE	7/8/2020	1770.5	RECONCILED	7/31/2020
111920	JASON BURTON	7/14/2020	46	RECONCILED	7/31/2020
111923	SAFE, INC	7/14/2020	930	RECONCILED	7/31/2020
111926	VALLEY LOCAL SCHOOL DISTRICT	7/14/2020	4500	RECONCILED	7/31/2020
111925	OHIO BUREAU OF EMPLOYMENT SEAR	7/14/2020	2355.12	RECONCILED	7/31/2020
111921	EDGEWOOD GREEN TECHNOLOGIES	7/14/2020	552.16	RECONCILED	7/31/2020
111920	CINTAS CORPORATION, NO 2	7/14/2020	345	RECONCILED	7/31/2020
111922	HILLHARD, INC	7/14/2020	4513.23	RECONCILED	7/31/2020
111927	EDMENTUM, INC	7/15/2020	7413.55	RECONCILED	7/31/2020
111923	OHIO PEST CONTROL, INC	7/15/2020	4241	RECONCILED	7/31/2020
111928	HEALTHCARE BILLING SER, INC	7/15/2020	5893.03	RECONCILED	7/31/2020
111932	COLUMBUS SOUTHERN POWER CO	7/17/2020	20597.35	RECONCILED	7/31/2020
111931	SHIFFLER EQUIPMENT SALES INC	7/17/2020	325.89	RECONCILED	7/31/2020
111930	SOJOTO VALLEY FARMING	7/17/2020	39350	RECONCILED	7/31/2020
111933	FRONTIER	7/21/2020	2373.73	RECONCILED	7/31/2020
111934	OTIS ELEVATOR COMPANY	7/21/2020	259.59	RECONCILED	7/31/2020
111935	RENAISSANCE LEARNING, INC	7/21/2020	10300.75	RECONCILED	7/31/2020
111935	PIKE COUNTY JVS	7/21/2020	120	OUTSTANDING	
111937	SOJOTO COUNTY CAREER TECHNICE	7/21/2020	1602.27	OUTSTANDING	
111938	KEROX CORPORATION	7/21/2020	3310.97	RECONCILED	7/31/2020
111939	UNITED STATE POSTAL SERVICE	7/22/2020	1553.55	OUTSTANDING	
111940	UNITED STATE POSTAL SERVICE	7/22/2020	1919.2	RECONCILED	7/31/2020
111941	AR EXAMINATIONS	7/23/2020	425	RECONCILED	7/31/2020
111942	CDIA GOVERNMENT	7/23/2020	2220	OUTSTANDING	
111944	QUILL CORPORATION	7/23/2020	452.55	OUTSTANDING	
111943	NORTHWEST REGIONAL WATER	7/23/2020	3590.3	OUTSTANDING	
111945	ARRICKS BOTTLED GAS SERVICE	7/23/2020	37653.33	OUTSTANDING	
111945	WILLIAM V. MAGGILL & COMPANY	7/23/2020	307.19	OUTSTANDING	