

Northwest Local Board of Education
Regular Meeting 5:00 p.m. May 26, 2016
Northwest High School Media Center

87-16 ROLL CALL

Present: All Present
Absent: -----
Roll Call: Carver; Crabtree; Jones; Lute; Taylor

Presentation: Food Service – Mike Armstrong

88-16 RESOLUTION TO APPROVE MINUTES

The Board hereby approves the minutes of Regular Meeting on April 14, 2016.

Motion: Jones
Second: Taylor
Roll Call: **Carver**-yes; Crabtree-yes; Jones-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

89-16 REPORTS

- A. Treasurer: April Financial Report
- B. Superintendent: No report
- C. Board Committee: No report
- D. Board Members: No report
- E. Legislative Liaison: No report

The Board hereby approves the reports of this meeting.

Motion: Lute
Second: Taylor
Roll Call: Carver-yes; **Crabtree**-yes; Jones-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

89A-16 RESOLUTION TO ADOPT AGENDA ITEMS FROM RESOLUTION #92-16 - #114-16 INCLUSIVE AS A CONSENT MOTION

The Board hereby approves adopting agenda items from resolution item #92-16 - #114-16, inclusive, as a consent motion.

Motion: Jones
Second: Carver
Roll Call: Carver-yes; Crabtree-yes; Jones-yes; Lute-yes; Taylor-yes

The Board declared the motion carried.

*Visitors

1. Andy Lintz – Otway, OH; Read letter from Attorney Beck.
2. Brandon Doss – McDermott, OH; Asked for use of field behind bus garage.
3. Lisa Frantz – Lucasville, OH; Read her letter regarding athletic director.
4. Reese Brown – Lucasville, OH; Counted people regarding athletic director.
5. Tabitha Webb – Otway, OH; Spoke in support of athletic director.
6. Binette Schuyler – Lucasville, OH; Spoke regarding focus should be about kids.
7. Jenifer Arnett – McDermott, OH; Asked about getting more tablets for school use.
8. Ron Throckmorton – Lucasville, OH; Helping band with Florida trip.

90-16 RESOLUTION TO ENTER INTO EXECUTIVE SESSION

The Board hereby enters into executive session at 5:47 p.m. to discuss: 1) the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges against an employee or official, or regulated individual unless the employee, official, or regulated individual requests a public hearing; 2) disputes which are subject of pending or imminent court action in conference with an attorney.

Motion: Taylor
Second: Lute
Roll Call: Carver-yes; Crabtree-yes; **Jones**-yes; Lute-yes; Taylor-yes

The President declared the motion carried.

91-16 RESOLUTION TO RE-ENTER PUBLIC SESSION

The Board hereby re-enters public session at 6:23 p.m.

Motion: Lute
Second: Carver
Roll Call: Carver-yes; Crabtree-yes; Jones-yes; **Lute**-yes; Taylor-yes

The President declared the motion carried.

92-16 RESOLUTION TO RENEW ADMINISTRATIVE CONTRACTS

The Board hereby renews the following Administrative contracts as per recommendation of Superintendent Jenkins:

<u>NAME</u>	<u>POSITION</u>	<u>TERM</u>	<u>CONTRACT</u>
Jeannine Shelpman	Emis Coordinator	45 days	1 Year
Michael Armstrong	NES Asst. Principal	223 days	3 Year
Terri Freeman	Special Programs Coord	243 days	3 Year

93-16 RESOLUTION TO EMPLOY CLASSIFIED SUBSTITUTE PERSONNEL FOR THE REMAINDER OF THE 2015-16 SCHOOL YEAR

The Board hereby employs the following classified substitute personnel for the remainder of the 2015-16 school year per recommendation of Superintendent Jenkins:

<u>NAME</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>
Cindy Bowen	5387 State Route 73, Otway, OH	740-372-0188
Jessica Carrington	2784 Little Spruce Road, Otway, OH	740-372-0298
Ryan Ratliff	923 St. Rt. 104, Lucasville, OH	740-970-1844
Matthew Sexton	3342 Big Run Road, Lucasville, OH	740-821-1339
Amy Stump	1502 Rarden Hazelbaker Rd., Otway, OH	740-372-0657

94-16 RESOLUTION TO ACCEPT RESIGNATION OF CERTIFIED PERSONNEL

The Board hereby accepts the resignation of the following certified personnel:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Nancy Scott	NMS Teacher	End of 2015-2016 school year

95-16 RESOLUTION TO ACCEPT RETIREMENT NOTICE OF CLASSIFIED PERSONNEL

The Board hereby accepts the retirement notice for Deborah Delabar, NES aide, effective July 31, 2016. Furthermore the Board wishes to express its appreciation to Mrs. Delabar for her years of service to Northwest Local School District. In addition, the Board wishes her health and happiness in her retirement.

96-16 RESOLUTION TO ACCEPT RETIREMENT NOTICE OF CLASSIFIED PERSONNEL

The Board hereby accepts the retirement notice for Roger Paul Copas, NES custodian, effective July 31, 2016. Furthermore the Board wishes to express its appreciation to Mr. Copas for his years of service to Northwest Local School District. In addition, the Board wishes him health and happiness in his retirement.

97-16 RESOLUTION TO APPROVE SUMMER SCHOOL TEACHERS FOR 2016

The Board hereby approves the following teachers for summer school:

- | | |
|--------------------|--------------------|
| 1. Hannah Ferguson | 4. Ashley Charlton |
| 2. Kem Lutz | 5. Patty Blackburn |
| 3. Vicki Glockner | |

98-16 RESOLUTION TO APPROVE VOLUNTEER SUPPLEMENTAL PERSONNEL

The Board hereby approves the following volunteer supplemental personnel as per recommendation of Superintendent Jenkins:

<u>NAME</u>	<u>POSITION</u>	<u>TELEPHONE</u>
Jerry Montavon	NHS Football	740-259-6417
Chris Montavon	NHS Football	740-259-8519
Patsy Prose	NHS Girls Basketball	740-727-5913

99-16 RESOLUTION TO AUTHORIZE RENEWAL OF CERTIFIED CONTRACTS FOR THE 2016-2017 SCHOOL YEAR

The Board hereby authorizes the renewal of certified contracts as follows for the 2016-2017 school year, as per nomination of SCOESC Superintendent Howard, and as per recommendation of Superintendent Jenkins:

<u>NAME</u>	<u>T/E</u>	<u>CONTRACT HELD</u>	<u>CONTRACT GRANTED</u>
1. Jennifer Adkins	MS	1 Year	2 Year
2. Tracy Adkins	MS	1 Year	1 Year*
3. William Boyer	5Yr	1 Year	1 Year
4. Crystal Carpenter	MS	1 Year	1 Year
5. Ashley Charlton	5Yr	1 Year	2 Year
6. Patrick Colegrove	5Yr	3 Year	3 Year
7. Katie Cunningham	BS	1 Year	2 Year
8. Stephen Cunningham Jr.	MS	1 Year	2 Year
9. Lora Jenkins	MS	1 Year	2 Year
10. Matt Lawson	MS+15	1 Year	2 Year
11. Tara Lawson	MS+15	1 Year	2 Year
12. Chelsey Mullins	5Yr	1 Year	2 Year
13. Tracie Sanders	5Yr	3 Year	3 Year
14. Devan Scarberry	BS	1 Year	2 Year
15. Adam Schroeder	BS	1 Year	2 Year
16. Melyssa Shannon	MS+15	3 Year	Continuing
17. William Shannon	5Yr	2 Year	3 Year
18. Crystal Shepherd	5Yr	3 Year	3 Year
19. Michael Shoemaker	5Yr	3 Year	3 Year
20. Christina Stephan	5Yr	3 Year	3 Year
21. John Storer	5Yr	2 Year	3 Year
22. Scotty Thompson	5Yr	3 Year	3 Year
23. Bryan Throckmorton	5Yr	3 Year	3 Year
24. Jessica Veach	BS	1 Year	2 Year
25. Rebecca Weaver	MS+15	1 Year	1 Year

*Pending Early Childhood Education Grant Funding

100-16 RESOLUTION TO CONTINUE MEMBERSHIP IN THE OHIO HIGH SCHOOL ATHLETIC ASSOCIATION FOR THE 2016-2017 SCHOOL YEAR

Be it resolved that the Northwest Local School District agrees to conduct its athletic programs in accordance with the Constitution, By Laws, and sports regulations of the OHSAA, as per recommendation of Superintendent Jenkins.

101-16 RESOLUTION TO INCREASE LUNCH PRICES TO MEET USDA REGULATIONS

The Board hereby approves the increase of lunch prices to meet USDA regulations as follows:

NES	\$2.50
NMS	\$3.00
NHS	\$3.00
Adults	\$3.25

102-16 RESOLUTION TO ENTER INTO AGREEMENT BETWEEN NORTHWEST LOCAL SCHOOL DISTRICT, SOUTHERN OHIO MEDICAL CENTER, AND REHAB GROUP, INC.

The Board hereby enters into agreement between Northwest Local School District, Southern Ohio Medical Center, and Rehab Group, Inc. beginning July 1, 2016 through June 30, 2017.

103-16 RESOLUTION TO SUBMIT FIVE-YEAR FORECAST (FY16-FY20)

The Board hereby authorizes Treasurer Smith to submit the Five-Year Forecast (FY16-FY20) to be in compliance with ODE filing requirements.

104-16 RESOLUTION TO ACCEPT DONATIONS

The Board hereby accepts and greatly appreciates the donation of \$1,000 for two scholarships from Coca Cola.

105-16 RESOLUTION TO ADOPT NEW BOARD POLICIES:

Whereas, the 1st and 2nd readings have already been approved, the Board hereby adopts the following new board policies per recommendation of Superintendent Jenkins:

6111	Internal Controls
6112	Cash Management of Grants
6114	Cost Principles – Spending Federal Money
6116	Time and Effort Reporting
6325	Procurement – Federal Grants/Funds
2460.03	Independent Educational Evaluations
5223	Released Time for Religious Instruction

106-16 RESOLUTION TO APPROVE OUT OF STATE FIELD TRIP

The Board hereby approves an out of state field trip for FCCLA members, Bre Law, Brianna Maynard, Grace Seison, Tabitha Thomas, and advisor, Cathy Jo Reynolds for the purpose of attending and competing at the 2016 National Leadership Conference in San Diego.

107-16 RESOLUTION TO AUTHORIZE TREASURER TO USE SETBAL PROGRAM

The Board hereby authorizes Treasurer Smith to use the Set-Bal program as part of the fiscal year end procedure.

108-16 RESOLUTION TO TRANSFER FUNDS

The Board hereby authorizes the transfer of the following funds per recommendation of Treasurer Smith:

<u>AMOUNT</u>	<u>FUND TRANSFERRED FROM</u>	<u>FUND TRANSFERRED TO</u>
\$1,176.21	022 Tournament Account	001 General Fund
\$1,400.00	022 Tournament Fund	300 Sports Fund
\$9,121.88	001 General Fund	002 Bond Retirement

109-16 RESOLUTION TO CHANGE JUNE BOARD MEETING DATE

The Board hereby changes the date of the June board meeting to June 23, 2016 at 5:00 p.m. per recommendation of Treasurer Smith.

110-16 RESOLUTION FOR RETAINING TSHD ARCHITECTS TO ADDRESS OCR COMPLAINT

The Superintendent recommends that the Board retain the services of TSHD Architects to work with the District to address the OCR complaint identifying accessibility issues at the Northwest Elementary School playground and requiring certain actions by the Board to resolve the complaint.

Rationale:

1. The U.S. Department of Education, Office for Civil Rights (OCR), issued a complaint (OCR Docket #15-15-1099), related to access to programs at Northwest Elementary School by individuals with disabilities.
2. A Resolution Agreement with OCR has been negotiated to address the issues identified in the OCR complaint, which identifies specific facility modifications required, as well as future modifications identified through a required self-evaluation and transition plan to be developed by the District.
3. TSHD Architects is an experienced and qualified firm to perform the needed services related to the OCR complaint and has worked with the District in the past.
4. The facility modifications must be performed by October 1, 2016, and ideally will be completed during the summer of 2016 to comply with the deadlines imposed by the OCR.
5. In addition to the facility modifications, a self-evaluation of the accessibility of the Northwest Elementary School playground is required to be completed by June 1, 2016, which will result in a transition plan to complete changes identified in the self-evaluation, all of which must be completed in compliance with reporting requirements outlined in the Resolution Agreement with OCR.
6. The Ohio Revised Code requires a qualifications-based selection process for contracts with design professionals, but includes an emergency exception in ORC 153.71 when immediate action is needed.
7. The Superintendent recommends retaining the services of TSHD Architects based upon the emergency exception in ORC 153.71 to address and respond to the OCR requirements.

The Northwest Local School District Board of Education resolves as follows:

1. Based upon the information provided and pursuant to the authority given in ORC 153.71, the Board determines that an emergency requiring immediate action exists to address the OCR complaint, both for completing the facility improvements identified in the Resolution Agreement, for determining needed facility improvements to address accessibility issues at the Northwest Elementary School playground, and to prepare appropriate responses to the OCR requirements for self-evaluation, a transition plan, and reporting to OCR on compliance with all requirements outlined in the Resolution Agreement.
2. The Board authorizes the Superintendent to enter into an agreement with TSHD Architects to provide services to assist the District in addressing and responding to the action steps outlined in the Resolution Agreement. The cost of services is anticipated to be less than \$5,000.

111-16 RESOLUTION TO APPROVE OWNER-CONTRACT AGREEMENT WITH MEYER DESIGN

The Board hereby approves an owner-contract agreement with Meyer Design for rubber surfacing playground area and movement of playground equipment as per recommendation of Superintendent Jenkins.

112-16 RESOLUTION TO ACCEPT RESIGNATIONS OF SUPPLEMENTAL PERSONNEL

The Board hereby accepts the following supplemental resignations:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Patricia Trissler	NMS Yearbook	End of school year 2015/16
Ian Mitchell	NMS Football	Immediately
Lauren Dunn	NHS Varsity Volleyball	May 25, 2016

113-16 RESOLUTION TO EMPLOY SUPPLEMENTAL PERSONNEL FOR THE 2016-2017 SCHOOL YEAR

The Board hereby employs the following supplemental personnel for the 2016-2017 school year as per recommendation of Superintendent Jenkins:

<u>NAME</u>	<u>POSITION</u>	<u>STEP/EXPERIENCE</u>
Mark Smith	NHS Asst. Football	C - 3
Dick Tipton	NHS Asst. Football	C - 5
Ian Mitchell	NHS Asst. Football	C - 3

114-16 RESOLUTION TO EMPLOY CERTIFIED PERSONNEL FOR THE 2016-2017 SCHOOL YEAR

The Board hereby employs the following certified personnel for the 2016-2017 school year as per recommendation of Superintendent Jenkins:

<u>NAME</u>	<u>POSITION</u>
Courtney Crabtree	NES Teacher
Victoria Klaiber	NES Teacher

115-16 RESOLUTION TO ADJOURN

The Board hereby adjourns at 6:23 p.m.

Motion: Carver

Second: Jones

Roll Call: Carver-yes; Crabtree-yes; Jones-yes; Lute-yes; **Taylor-yes**

The President declared the motion carried.