

Northwest Local Board of Education
Organizational Meeting 6:00 p.m. January 15, 2015
Northwest High School Media Center

Mr. Keith Crabtree calls the meeting to order. He was elected at the December 2014 meeting to act as President Pro Tem to preside over the Organizational Meeting until officers for 2015 are elected.

01-15 ROLL CALL

Present: Carver; Crabtree; Orlett; Taylor
Absent: McCall

Roll Call: Carver; Crabtree; McCall; Orlett; Taylor

02-15 ELECTION OF BOARD PRESIDENT FOR 2015

Nominations - Any member may nominate another member or themselves and does not require a second. If more than one nomination, members shall vote their choice.

Nominations: Jake Orlett nominated Keith Crabtree
Second: Carver

Roll Call: **Carver**-yes; Crabtree-abstain; Orlett-yes; Taylor-yes

The President declared the motion carried.

03-15 ELECTION OF VICE-PRESIDENT FOR 2015

Nominations - Any member may nominate another member or themselves and does not require a second. If more than one nomination, members shall vote their choice.

Nominations: Jake Orlett nominated Jill Carver
Second: Taylor

Roll Call: Carver-abstain; **Crabtree**-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

04-15 RESOLUTION TO ESTABLISH REGULAR MEETING DATE, TIME AND PLACE FOR 2015, AS WELL AS HOW PUBLIC MAY DETERMINE SCHEDULE.

The Board sets their regular meeting place as Northwest High School; their regular meeting date for 2015 is the 2nd Tuesday of each month, beginning with the February 2015 meeting, with regular business to begin at 6:00 p.m. The public is invited to attend. Further, the public may determine meeting schedule by (1) Notice of the next scheduled meeting will be published in the newspaper in the report of any given meeting; (2) The information is available during regular business hours at the Treasurer's office in the Administrative Office building; (3) Available on the Northwest District website at www.nwmohawks.net and (4) If desired, an individual may supply self-addressed stamped envelopes to secure written notice and /or agenda. Special meetings will be reported to the newspaper two days prior to the meeting, if possible.

Motion: Orlett
Second: Carver
Roll Call: Carver-yes; Crabtree-yes; **Orlett**-yes; Taylor-yes

The President declared the motion carried.

05-15 RESOLUTION TO SET COMPENSATION FOR BOARD MEMBERS FOR 2015

The compensation for Board Members is set at the maximum allowable amount of \$125.00 per meeting as per ORC to be effective January 2015; further, members must be physically present to participate in meetings.

Motion: Orlett
Second: Taylor
Roll Call: Carver-yes; Crabtree-yes; Orlett-yes; **Taylor**-yes

The President declared the motion carried.

06-15 RESOLUTION TO ESTABLISH SERVICE FUND FOR 2015

Whereas ORC 3315.15 provides for the setting aside from the general fund a sum of 75 cents per child up to \$7,500 to be used in paying expenses of members of the Board incurred in the performance of their duties known as the Service Fund, be it resolved that the Board establishes \$1,224 to be appropriated for the purpose. (Enrollment 1632 October, 2014)

Motion: Carver
Second: Taylor
Roll Call: **Carver**-yes; Crabtree-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

07-15 RESOLUTION TO DELEGATE AUTHORITY TO TREASURER FOR 2015

The Board delegates the following authority to the Treasurer for 2015: (1) To pay all bills as presented provided that funds are available, and to report monthly to the Board of Education those bills that were paid; (2) To make appropriation transfers within General Fund or within other funds as needed, those transfers then to be approved by the Board; (3) To invest funds during 2015; (4) To request advance draws on taxes; (5) To borrow short term money if necessary; and (6) To manage and delegate resources and responsibilities to carry out the financial mission of the District for 2015.

Motion: Orlett
Second: Carver
Roll Call: Carver-yes; **Crabtree**-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

08-15 RESOLUTION TO DELEGATE AUTHORITY TO SUPERINTENDENT FOR 2015

The Board delegates the following authority to the Local Superintendent for 2015: (1) To act as purchasing agent for the Board of Education for all material and services not subject to the \$25,000 bid requirement; (2) To approve attendance of employees at professional meetings; (3) To obtain legal opinions/services as needed from Scioto County Prosecutor's Office of Portsmouth, Ohio; Bricker & Eckler of Columbus, Ohio; Scott, Scriven, & Wahoff, LLP of Columbus, Ohio; Means, Bichimer, Burkholder, & Baker of Columbus, Ohio; Squire, Sanders and Dempsey of Columbus, Ohio; and Taft, Stettinius/Hollister LLP of Columbus, Ohio (4) To employ temporary personnel in needed situations to be approved by the Board at their next regular meeting; (5) To apply for federal and state funds that may become available; (6) To advertise for cafeteria food and supplies for 2015, and (7) To manage and delegate resources and responsibilities to carry out the mission of the District for 2015.

Motion: Orlett
Second: Taylor
Roll Call: Carver-yes; Crabtree-yes; **Orlett**-yes; Taylor-yes

The President declared the motion carried.

09-15 RESOLUTION TO DELEGATE AUTHORITY TO PRINCIPALS FOR 2015

The Board delegates the following authority to the Principals for 2015: to enter into contracts for building rentals, yearbooks, diplomas, announcements, class rings, caps & gowns, and any other purchases from student activity funds.

Motion: Taylor
Second: Orlett
Roll Call: Carver-yes; Crabtree-yes; Orlett-yes; **Taylor**-yes

The President declared the motion carried.

10-15 RESOLUTION TO CONDUCT BUDGET HEARING AND ADOPT
BUDGET FOR NEXT FISCAL YEAR FROM JULY 1, 2015 THROUGH JUNE 30,
2016

The proposed budget for the Northwest Local School District for the 12-month period July 1, 2015 through June 30, 2016 is presented for public inspection. There being no public objections, the budget is adopted.

Motion: Orlett
Second: Carver
Roll Call: **Carver**-yes; Crabtree-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

11-15 REPORTS

- A. Treasurer:
 - 1. December Financial Report
 - 2. HB264 Funding
 - 3. Records Disposal
 - 4. Audit Underway

- B. Superintendent:
 - 1. OSBA Member Appreciation
 - 2. Preschool Review 5-Star
 - 3. Handicap bus
 - 4. HB264

- C. Board Committees: No Report

- D. Board Members: No Report

- E. Legislative Liaison: No Report

The Board hereby approves the reports of this meeting.

Motion: Orlett
Second: Carver
Roll Call: Carver-yes; **Crabtree**-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

Visitors:

1. Ashley Trissler – St. Rt. 104, Lucasville, OH; She thanked board for preschool issue.

12-15 RESOLUTION TO APPROVE MINUTES

The Board hereby approves the minutes of Regular Meeting on December 22, 2014.

Motion: Carver
Second: Taylor
Roll Call: Carver-yes; Crabtree-yes; **Orlett**-yes; Taylor-yes

The President declared the motion carried.

13-15 RESOLUTION TO EMPLOY SUBSTITUTE TEACHERS FOR 2014-15 SCHOOL YEAR

The Board hereby employs the following substitute teachers for the 2014-15 school year per nomination of ESC Superintendent Howard and recommendation of Local Superintendent Jenkins:

Short-Term Substitute

Regina M. Kearchner – 4459 Rose Valley Road, Portsmouth, OH 45662; (513) 254-5875
General Education

4-Yr. Resident Educator

Andrea L. Willis – 809 Connie Avenue, Wheelersburg, OH 45694; (740) 727-2649;
Middle Childhood (4-9); Mathematics (4-9); Science (4-9)

Motion: Carver
Second: Taylor
Roll Call: Carver-yes; Crabtree-yes; Orlett-yes; **Taylor**-yes

The President declared the motion carried.

14-15 RESOLUTION TO ACCEPT NOTIFICATION OF RETIREMENT OF CERTIFIED PERSONNEL

The Board hereby accepts the retirement notice for Debra Franklin, NES teacher, effective January 1, 2015. Furthermore the Board wishes to express its appreciation to Ms. Franklin for her years of service to Northwest Local School District. In addition, the Board wishes her health and happiness in her retirement.

Motion: Carver
Second: Taylor
Roll Call: **Carver**-yes; Crabtree-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

15-15 RESOLUTION TO EMPLOY SUBSTITUTE CLASSIFIED PERSONNEL FOR THE REMAINDER OF THE 2014-2015 SCHOOL YEAR

The Board hereby employs the following substitute classified personnel for the remainder of the 2014-2015 school year as per recommendation of Superintendent Jenkins:

<u>NAME</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>
Kellie S. Cooke	12735-A State Route 104, Lucasville, OH	740-821-9513

Motion: Carver
Second: Taylor
Roll Call: Carver-yes; **Crabtree**-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

16-15 RESOLUTION TO EMPLOY PART-TIME CERTIFIED NURSE

The Board hereby employs the following part-time certified nurse as per recommendation of Superintendent Jenkins:

<u>NAME</u>	<u>EFFECTIVE DATE</u>
Megan Penix	January 16, 2015

Motion: Orlett
Second: Taylor
Roll Call: Carver-yes; Crabtree-yes; **Orlett**-yes; Taylor-abstain

The President declared the motion carried.

17-15 RESOLUTION TO APPROVE MEMBERSHIP WITH CHAMBER OF COMMERCE

The Board hereby approves membership of the Northwest Local School District in the Chamber of Commerce and pay 2015 membership fees of \$140 in annual dues.

Motion: Orlett
Second: Taylor
Roll Call: Carver-yes; Crabtree-yes; Orlett-yes; **Taylor**-yes

The President declared the motion carried.

18-15 RESOLUTION TO SET 2015 GRADUATION DATE

The Board hereby sets the 2015 graduation date for Sunday, May 17, 2015 at 2:00 p.m. in the Northwest High School gymnasium.

Motion: Carver
Second: Orlett
Roll Call: **Carver**-yes; Crabtree-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

19-15 RESOLUTION TO APPROVE RECORDS DISPOSAL

The Board hereby approves the disposal of public records based on the recommendation of the school district records commission.

Motion: Orlett
Second: Taylor
Roll Call: Carver-yes; **Crabtree**-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

20-15 RESOLUTION TO AMEND RETIREMENT DATE OF JEFF QUEEN

The Board hereby approves the amendment of Resolution 97-14 to have an effective retirement date of April 1, 2015.

Motion: Orlett
Second: Taylor
Roll Call: Carver-yes; Crabtree-yes; **Orlett**-yes; Taylor-yes

The President declared the motion carried.

21-15 RESOLUTION TO EMPLOY SUPPLEMENTAL PERSONNEL FOR THE 2014-2015 SCHOOL YEAR

The Board hereby employs the following supplemental personnel for the 2014-2015 school year as per recommendation of Superintendent Jenkins:

<u>NAME</u>	<u>POSITION</u>
Chase Hall	NHS Assistant Varsity Boys Basketball Coach

Motion: Taylor
Second: Carver
Roll Call: Carver-yes; Crabtree-yes; Orlett-yes; **Taylor**-yes

The President declared the motion carried.

22-15 RESOLUTION TO ACCEPT RESIGNATION OF CLASSIFIED PERSONNEL

The Board hereby accepts the resignation of the following classified personnel:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Donna Jenkins	NES Cook	Immediately

Motion: Orlett
Second: Carver
Roll Call: **Carver**-yes; Crabtree-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

23-15 RESOLUTION TO ADJOURN

The Board hereby adjourns at 6:27 p.m.

Motion: Carver

Second: Taylor

Roll Call: Carver-yes; **Crabtree**-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.