

Agenda  
Northwest Local Board of Education  
Regular Meeting 6:00 p.m. June 24, 2014  
Northwest High School Media Center

122-14      ROLL CALL

Present:      Carver, Crabtree, Taylor  
Absent:      McCall, Orlett

Roll Call:      Carver; Crabtree; McCall; Orlett; Taylor

**Presentation: Jeff Borton - TMI**

123-14      RESOLUTION TO APPROVE MINUTES

The Board hereby approves the minutes of Regular Meeting on May 21, 2014.

Motion:      Carver  
Second:      Taylor  
Roll Call:      **Carver**-yes; Crabtree-yes; Taylor-yes

The President declared the motion carried.

124-14      REPORTS

- A.      Treasurer: May Financial Report
  
- B.      Superintendent:
  - 1.    NES tile replacement
  - 2.    NMS water leak
  - 3.    Football field work
  - 4.    Track asphalt
  - 5.    Chromebooks (RttT)
  - 6.    Booster concession
  - 7.    Baseball dugouts
  - 8.    Painting in buildings
  - 9.    Field house paint
  - 10.   Transportation summary
  - 11.   Coaching job description
  - 12.   Uniform rotation
  - 13.   OLI project for principals
  
- C.      Board Committees:  
Athletic Committee meeting – July 16 @ 7 pm in NHS Media Center
  
- D.      Board Members:      No report
  
- E.      Legislative Liaison:    No

125-14 RESOLUTION TO APPROVE REPORTS

The Board hereby approves the reports for this meeting on June 24, 2014.

Motion: Taylor  
Second: Carver  
Roll Call: Carver-yes; **Crabtree**-yes; Taylor-yes

The President declared the motion carried.

126-14 Visitors:

1. Ron Throckmorton
  - A. Little League field
  - B. Security system/panic bar
  - C. New coaches/working with Pee Wee and Little League
2. Jennifer South
  - A. Dugout and concession work
  - B. Press box repairs
  - C. Golf Scramble – a success: 13 teams
  - D. Junior High football coach
3. Ron Breech
  - A. Removal of trees

127-14 RESOLUTION TO ENTER INTO EXECUTIVE SESSION

The Board hereby enters into executive session at 6:49 p.m. to discuss: 1) the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges against an employee or official, or regulated individual unless the employee, official, or regulated individual requests a public hearing.

Motion: Carver  
Second: Taylor  
Roll Call: Carver-yes; Crabtree-yes; **Taylor**-yes

The President declared the motion carried.

128-14 RESOLUTION TO RE-ENTER PUBLIC SESSION

The Board hereby re-enters public session at 7:28 p.m.

Motion: Carver  
Second: Taylor  
Roll Call: **Carver**-yes; Crabtree-yes; Taylor-yes

The President declared the motion carried.

129-14 RESOLUTION TO ACCEPT NOTIFICATION OF RETIREMENT OF CERTIFIED PERSONNEL

The Board hereby accepts the retirement notice for Jacqueline Murphy, NMS teacher, effective June 4, 2014. Furthermore the Board wishes to express its appreciation to Mrs. Murphy for her years of service to Northwest Local School District. In addition, the Board wishes her health and happiness in her retirement.

Motion: Taylor  
Second: Carver  
Roll Call: Carver-yes; **Crabtree**-yes; Taylor-yes

The President declared the motion carried.

130-14 RESOLUTION TO ACCEPT NOTIFICATION OF RETIREMENT OF CLASSIFIED PERSONNEL

The Board hereby accepts the retirement notice for David Fred Miller, NHS custodian, effective July 1, 2014. Furthermore the Board wishes to express its appreciation to Mr. Miller for his years of service to Northwest Local School District. In addition, the Board wishes him health and happiness in his retirement.

Motion: Carver  
Second: Taylor  
Roll Call: Carver-yes; Crabtree-yes; **Taylor**-yes

The President declared the motion carried.

131-14 RESOLUTION TO AMEND TEACHERS' SALARIES FOR 2014-15 FOR ADDITIONAL TRAINING AND/OR EXPERIENCE

The Board hereby authorizes the adjustment to the following teacher's salary for 2014-15 as per nomination of ESC Superintendent Howard and recommendation of Local Superintendent Jenkins, due to additional training and/or experience:

- 1) Tabitha Powell – adjusts from MS to MS+15
- 2) Sabrina Amburgey – adjusts from MS to MS+15

Motion: Carver  
Second: Taylor  
Roll Call: **Carver**-yes; Crabtree-yes; Taylor-yes

The President declared the motion carried.

132-14 RESOLUTION TO ADOPT ADMINISTRATIVE SALARY INDEX FOR 2014-15

The Board hereby adopts the following administrative salary index for administrative personnel for 2014-15 as per recommendation of Superintendent Jenkins. See attached salary index.

Motion: Taylor  
Second: Carver  
Roll Call: Carver-yes; **Crabtree**-yes; Taylor-yes

The President declared the motion carried.

133-14 RESOLUTION TO ADOPT ADMINISTRATIVE SALARY SCHEDULE AND SET SALARIES FOR ADMINISTRATIVE PERSONNEL FOR 2014-15

The Board hereby sets salaries for the following administrative personnel for 2014-15 as per recommendation of Superintendent Jenkins:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>CONTRACT</u>
Anthony T. Jenkins	Superintendent	\$88,666.82	243-Days
John Walsh	Treasurer	\$75,000.00	260-Days
Scott Martin	NES Principal	\$80,191.08	243-Days
Rick Scarberry	NHS Principal	\$83,450.88	243-Days
Jason Burton	NHS Assistant Principal	\$69,107.76	223-Days
Greg Tipton	NMS Principal	\$80,191.08	243-Days
Michael Armstrong	NES Assistant Principal	\$69,107.76	223-Days
Terri Freeman	Special Programs/Curriculum	\$80,191.08	243-Days
Robert Hodge	Head Mechanic/Trans. Coord.	\$48,897.00	260-Days
Sharon Conley	Exec. Asst/Trans. Coord.	\$48,897.00	260-Days
Jeannine Shelpman	EMIS Coordinator	\$13,501.35	45-Days

All 12 month salaries to be paid on a July – June schedule.

Motion: Taylor  
Second: Carver  
Roll Call: Carver-yes; Crabtree-yes; **Taylor**-yes

The President declared the motion carried.

134-14 RESOLUTION TO SET SALARIES FOR NON-UNION PERSONNEL

The Board hereby sets salaries for the following non-union personnel for the 2014-15 school year upon recommendation of Superintendent Jenkins:

<u>NAME</u>	<u>POSITION</u>	<u>HR/LENGTH/RATE</u>	<u>SALARY</u>
Tammy Burchett	Accts. Payable/Payroll	8 hrs/260 days/\$19.00	\$39,520.00
Debra Spriggs	Adm. Sec/Accts. Receivable	8 hrs/260 days/\$19.00	\$39,520.00

All 12 month salaries to be paid on a July – June schedule.

Motion: Carver  
Second: Taylor  
Roll Call: **Carver**-yes; Crabtree-yes; Taylor-yes

The President declared the motion carried.

135-14 RESOLUTION TO APPROVE OGT TUTORING PERSONNEL

The Board hereby approves the following for OGT Tutoring:

<u>NAME</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>
Eric Moore	369 Triumph Street, Jackson, OH 45640	740-710-6772

Motion: Taylor  
Second: Carver  
Roll Call: Carver-yes; **Crabtree**-yes; Taylor-yes

The President declared the motion carried.

136-14 RESOLUTION TO EMPLOY SUPPLEMENTAL PERSONNEL FOR THE 2014-15 SCHOOL YEAR

The Board hereby authorizes the employment of the following supplemental personnel for the 2014-15 school year as per recommendation of Superintendent Jenkins:

**HOLD**

<u>NAME</u>	<u>POSITION</u>
Dave Frantz	Athletic Director

Motion:  
Second:  
Roll Call: Carver; **Crabtree**; McCall; Orlett; Taylor

The President declared the motion carried/failed.

137-14 RESOLUTION TO DESIGNATE BUILDING GRIEVANCE OFFICERS FOR THE 2014-15 SCHOOL YEAR

The Board hereby designates the following positions as grievance officers for Title IX compliance for the 2014-15 school year, as per recommendation of Superintendent Jenkins:

NES Building Principal	Scott Martin
NMS Building Principal	Greg Tipton
NHS Building Principal	Rick Scarberry

Motion: Carver  
Second: Taylor  
Roll Call: **Carver**-yes; Crabtree-yes; Taylor-yes

The President declared the motion carried.

138-14 RESOLUTION TO ADOPT STUDENT FEES FOR 2014-15

Whereas, there are instructional areas that require student fees for supplemental consumable materials and services; be it resolved the Board establish the following fee schedule for 2014-15 as per recommendation of Superintendent Jenkins:

<u>NHS</u>	
Intro to Art and Independent Art	\$10/student
Drawing, Painting 3-D, Video/Photo	\$15/student
Band Uniform Dry Cleaning	\$20/student
Independent Study	\$10/student & cost of material
Biology I	\$5/student
Biology II	\$10/student
Science Lab	\$10/student
Industrial Arts	\$15/student
Family & Consumer Science	\$5/student & cost of material
Personal Finance Workbook	\$10/student

<u>NES</u>	
Kindergarten Snacks	\$30/student
Pre-School Snacks	\$15/student

Motion: Carver  
Second: Taylor  
Roll Call: Carver-yes; **Crabtree**-yes; Taylor-yes

The President declared the motion carried.

139-14 RESOLUTION TO CONTRACT WITH VASCO SPORTS CONTRACTORS FOR TRACK RESURFACING

The Board hereby approves phase two (black polyresin surface) through The Association of Education Purchasing Agencies (AEPA) in conjunction with Field Turf USA, Inc. for \$145,383.82.

Motion: Taylor  
Second: Carver  
Roll Call: Carver-yes; Crabtree-yes; **Taylor**-yes

The President declared the motion carried.

140-14 RESOLUTION TO ACCEPT BIDS AND AWARD CONTRACTS FOR MILK AND BREAD FOR CAFETERIA FOR 2014-15

Bid Opening Date: Wednesday, June 18, 2014 at 12:00 Noon

The following bids were received and accepted for milk and bread for cafeteria for 2014-15 as per bid opening:

A. Bread: 1 bidder

1) Earthgrains Bakery/	24 oz. sandwich	\$1.39
Heiner's Bakery	20 oz. sandwich	\$1.26
Huntington, WV	4" bun, 12 pk. Hamburger	\$1.46
	6" bun, 12 pk. Hot dog	\$1.46

B. Milk: 2 bidders

		<u>Carton</u>	<u>Plastic</u>
1) United Dairy, Inc. Charleston, WV	White Skim	N/A	N/A
	White 1%	.2516	.2716
	Chocolate 2%	N/A	N/A
	Chocolate 1%	N/A	N/A
	Chocolate Fat Free	.2416	.2616
	Strawberry Fat Free	.2490	.2690
2) US Foods Hurricane, WV	White 2%	N/A	No Bid
	White 1%	.2539	No Bid
	White Skim	.2445	No Bid
	Chocolate 2%	N/A	No Bid
	Chocolate 1%	N/A	No Bid
	Chocolate Fat Free	.2546	No Bid
	Strawberry 1%	N/A	N/A
	Strawberry Fat Free	.2734	No Bid

Further, the Board awards contracts for 2014-15 cafeteria supplies as follows:

A) Bread: Heiner's Bakery, Huntington, WV  
B) Milk: United Dairy, Charleston, WV

Motion: Taylor  
Second: Carver  
Roll Call: **Carver**-yes; Crabtree-yes; Taylor-yes

The President declared the motion carried.

141-14 RESOLUTION TO AUTHORIZE BIDDING PROCESS FOR BLACKTOP

The Board hereby authorizes and approves Superintendent Jenkins and Treasurer Walsh to proceed with the bidding process for blacktop at the middle school and various areas throughout the district.

Motion: Taylor  
Second: Carver  
Roll Call: Carver-yes; **Crabtree**-yes; Taylor-yes

The President declared the motion carried.

142-14 RESOLUTION TO APPROVE PURCHASE OF BUSES

The Board hereby approves Treasurer Walsh to proceed with the purchase of buses for the Northwest Local School District for 2014-2015. (See attachment)

Motion: Carver  
Second: Taylor  
Roll Call: Carver-yes; Crabtree-yes; **Taylor**-yes

The President declared the motion carried.

143-14 RESOLUTION FOR MEMORANDUM OF AGREEMENT BETWEEN NORTHWEST LOCAL SCHOOL DISTRICT BOARD OF EDUCATION AND SCIOTO COUNTY CAREER TECHNICAL CENTER BOARD OF EDUCATION

The Board hereby enters into a memorandum of agreement between the Northwest Local School District Board of Education and the Scioto County Career Technical Center Board of Education for the Career Technical Program: Project Lead the Way Pre-Engineering Levels 1 & 2 for 2014-2015.

Motion: Carver  
Second: Taylor  
Roll Call: **Carver**-yes; Crabtree-yes; Taylor-yes

The President declared the motion carried.



144-14 RESOLUTION TO ENTER INTO REGIONAL CO-OP CONTRACT FOR  
FY15 WITH SOUTH CENTRAL OHIO EDUCATIONAL SERVICE CENTER

The Board hereby enters into a regional co-op contract for FY15 with South Central Ohio Educational Service Center.

Recognizing the need to provide quality educational services to students in the public school districts of Pike, Lawrence, Scioto, and Ross Counties, the South Central Ohio Educational Service Center (SCOESC) and the public schools, by the signing of this contract, agree to collaboratively provide services to students identified with low-incidence disabilities.

This contract shall be one year beginning July 1, 2014. It shall be renewed annually on March 1 for the following school year, unless either and/or both parties provide written notice to discontinue this agreement by the aforementioned date.

Motion: Taylor  
Second: Carver  
Roll Call: Carver-yes; **Crabtree**-yes; Taylor-yes

The President declared the motion carried.

145-14 RESOLUTION TO AUTHORIZE TREASURER TO USE SETBAL  
PROGRAM

The Board hereby authorizes Treasurer Walsh to use the SetBal program as part of the fiscal year end procedure.

Motion: Carver  
Second: Taylor  
Roll Call: Carver-yes; Crabtree-yes; **Taylor**-yes

The President declared the motion carried.

146-14 RESOLUTION TO AUTHORIZE TREASURER TO CLOSE FISCAL YEAR

The Board hereby authorizes Treasurer Walsh to close the fiscal year and make necessary appropriation modifications to compute the final amended certificate and final appropriations for FY 2014.

<u>Fund Name</u>	<u>Fund #</u>	<u>2014 Appropriations</u>
***Governmental Fund Types***		
<b><u>General Fund</u></b>		
General	001	\$17,199,795.37
<b>Total General Fund</b>		<b>\$17,199,795.37</b>
<b><u>Special Revenue Funds</u></b>		
Public School Support	018	\$ 93,491.43
Classroom Facilities Maint.	034	155,294.12
District Managed Activity	300	109,857.71
Public School Preschool	439	119,778.28
Data Communication Fund	451	10,800.00
Schoolnet Professional Develop	452	175.00
Race to the Top	506	117,867.38
IDEA Part B	516	341,233.10
Title I	572	552,595.11
Improving Teacher Quality	590	171,594.04
Miscellaneous Fed Grant Fund	599	23,830.80
<b>Total Special Revenue</b>		<b>\$1,696,516.97</b>
Debt Service	002	\$280,535.13
<b>Total Debt Service</b>		<b>\$280,535.13</b>
Capital Projects	003	
Permanent Improvements		914.22
<b>Total Capital Projects</b>		<b>914.22</b>
***Proprietary Fund Types***		
<b><u>Enterprise Funds</u></b>		
Food Service	006	\$1,002,024.43
Uniform School Supply	009	6,593.05
<b>Total Food Service</b>		<b>\$1,008,617.48</b>
***Fiduciary Fund Types***		
<b><u>Agency Fund</u></b>		
Student Mng Activity	200	\$21,058.75
<b>Total Agency Fund</b>		<b>\$21,058.75</b>
<b><u>Private Purpose Trust Fund</u></b>		
Endowment	008	\$13,539.35
<b>Total Private Purpose Trust</b>		<b>\$13,539.35</b>
<b>Total Appropriations All Funds</b>		<b>\$20,220,977.27</b>

Motion: Taylor  
 Second: Carver  
 Roll Call: **Carver**-yes; Crabtree-yes; Taylor-yes

The President declared the motion carried.

147-14 RESOLUTION TO ADOPT TEMPORARY APPROPRIATIONS AND SPENDING PLAN FOR JULY 2014 - JUNE 2015

Be it resolved that the Board of Education of the Northwest Local School District, Scioto County, Ohio, that to provide for the current expenses of said Board of Education, during the 12-month fiscal year ending June 30, 2015, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made, as follows in summary, with detailed report on file in the Treasurer's office. These appropriations considered temporary until the "Amended Certificate of Resources" received from County Auditor; at that time, unless amended, to become the permanent appropriations. Appropriations are set at the fund level.

<u>Fund Name</u>	<u>Fund #</u>	<u>2015 Appropriations</u>
***Governmental Fund Types***		
<b><u>General Fund</u></b>		
General	001	\$17,430,084.30
<b>Total General Fund</b>		<b>\$17,430,084.30</b>
<b><u>Special Revenue Funds</u></b>		
Public School Support	018	\$ 99,150.00
Classroom Facilities Maint.	034	157,100.00
Termination Benefits	035	125,000.00
District Managed Activity	300	80,000.00
Public School Preschool	439	118,791.99
Data Communication Fund	451	10,800.00
Race to the Top	506	30,272.50
IDEA-B	516	339,438.90
Title I	572	743,677.98
Improving Teacher Quality	590	162,617.53
Miscellaneous Fed Grant Fund	599	25,674.00
<b>Total Special Revenue</b>		<b>\$1,892,522.90</b>
Debt Service	002	\$280,000.00
<b>Total Debt Service</b>		<b>\$280,000.00</b>
Capital Projects	003	
Permanent Improvements		7,000.00
<b>Total Capital Projects</b>		<b>7,000.00</b>
***Proprietary Fund Types***		
<b><u>Enterprise Funds</u></b>		
Food Service	006	\$1,032,027.66
Uniform School Supply	009	16,590.00
<b>Total Food Service</b>		<b>\$1,048,617.66</b>

\*\*\*Fiduciary Fund Types\*\*\*

**Agency Fund**

Student Mng Activity	200	\$19,450.00
<b>Total Agency Fund</b>		<b>\$19,450.00</b>

**Private Purpose Trust Fund**

Endowment	008	\$13,790.00
<b>Total Private Purpose Trust</b>		<b>\$13,790.00</b>

<b>Total Appropriations All Funds</b>		<b>\$20,691,464.86</b>
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Motion: Taylor  
 Second: Carver  
 Roll Call: Carver-yes; **Crabtree**-yes; Taylor-yes

The President declared the motion carried.

148-14 RESOLUTION TO AUTHORIZE ADVANCE OF FUNDS

The Board hereby authorizes the estimated advance of the following funds per recommendation of Treasurer Walsh. These amounts are estimates and actual amounts will be reflected in meeting minutes.

<u>AMOUNT</u>	<u>FUND ADVANCED FROM</u>	<u>FUND ADVANCED TO</u>
\$197,002.00	001 General Fund	006 Food Service Fund

Motion: Taylor  
 Second: Carver  
 Roll Call: Carver-yes; Crabtree-yes; **Taylor**-yes

The President declared the motion carried.

149-14 RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS

The Board hereby authorizes the estimated transfer of the following funds per recommendation of Treasurer Walsh. These amounts are estimates and actual amounts will be reflected in meeting minutes.

<u>AMOUNT</u>	<u>FUND TRANSFERRED FROM</u>	<u>FUND TRANSFERRED TO</u>
\$62,500.00	001 General Fund	006 Food Service Fund
\$283,862.95	001 General Fund	035 Severance
\$611.00	200 9114 Class of 2014	200 9133 Prom

Motion: Taylor  
Second: Carver  
Roll Call: Carver-yes; Crabtree-yes; **Taylor**-yes

The President declared the motion carried.

150-14 RESOLUTION TO RENEW LIABILITY INSURANCE AND PROPERTY/FLEET INSURANCE FOR 2014-15

The Board authorizes renewal of liability insurance and property/fleet insurance for the Board, employees, and volunteers for the 2014-15 school year through Selective, premium \$39,915 annually pending any additional fleet purchase. Policy is in force from July 1, 2014 – June 30, 2015, upon recommendation of Treasurer Walsh.

Motion: Carver  
Second: Taylor  
Roll Call: **Carver**-yes; Crabtree-yes; Taylor-yes

The President declared the motion carried.

151-14 RESOLUTION TO EMPLOY CERTIFIED PERSONNEL

The Board hereby authorizes the employment of the following certified personnel for the 2014-2015 school year as per nomination of SCOESC Superintendent Howard, and as per recommendation of Superintendent Jenkins:

<u>NAME</u>	<u>POSITION</u>
Jamie Jenkins	NES Computer/Technology
Crystal A. Carpenter	NES Intervention Specialist
Lauren R. Stewart	NMS Math
Mary Elizabeth Houk	NMS Math

Motion: Carver  
Second: Taylor  
Roll Call: Carver-yes; **Crabtree**-yes; Taylor-yes

The President declared the motion carried.

152-14 RESOLUTION TO ADJOURN

The Board hereby adjourns at 7:46 p.m.

Motion: Carver  
Second: Taylor  
Roll Call: Carver-yes; Crabtree-yes; **Taylor**-yes

The President declared the motion carried.

**The next Regular Board meeting will be held on July 29, 2014 at 6:00 p.m. in the Northwest High School Media Center.**