

Northwest Local Board of Education  
Regular Meeting 6:00 p.m. March 18, 2014  
Northwest High School Media Center

43-14 ROLL CALL

Present: All Present

Roll Call: Carver; Crabtree; McCall; Orlett; Taylor

**Presentation: Jeff Borton from TMI Energy Solutions**

44-14 RESOLUTION TO APPROVE MINUTES

The Board hereby approves the minutes of Regular Meeting on February 18, 2014.

Motion: Carver

Second: Taylor

Roll Call: **Carver**-yes; Crabtree-yes; McCall-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

45-14 REPORTS

A. Treasurer:

1. February Financial Report
2. Food Service

B. Superintendent:

1. Fuel Master
2. Vasco Track Company
3. Calamity Days
4. Pupil Activity
5. School Calendar
6. Class Fees \$60/change to prom fee only/check with students
7. Cheerleading State Meet – 4<sup>th</sup> Place

C. Board Committees:

1. Athletic Committee Meetings 3/19/14 & 4/2/14

D. Board Members: No Report

E. Legislative Liaison: No Report

- F. Visitors:
1. Ron Throckmorton
    - A. Facebook – sports
    - B. Why recommend coaches?
    - C. Treatment of employees
  2. Mary Meadows Crabtree
    - A. Mandatory Reporting
    - B. Conflict of Interest
    - C. Ethic Charges on former Board members
    - D. Open meetings – Athletic Committee
    - E. Policy manual on internet
    - F. Athletic Committee – Pupil activity permits
    - G. Fiscal Caution – audit report says reduce principal
    - H. Board member – volunteer coach – should not coach now
    - I. Permission given to Jake Orlett to organize student files

46-14 RESOLUTION TO ENTER INTO EXECUTIVE SESSION

The Board hereby enters into executive session at 7:48 p.m. to discuss: 1) the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges against an employee or official, or regulated individual unless the employee, official, or regulated individual requests a public hearing; 2) disputes which are subject of pending or imminent court action in conference with an attorney.

Motion: Carver  
Second: Taylor  
Roll Call: Carver-yes; **Crabtree**-yes; McCall-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

47-14 RESOLUTION TO RE-ENTER PUBLIC SESSION

The Board hereby re-enters public session at 8:24 p.m.

Motion: McCall  
Second: Carver  
Roll Call: Carver-yes; Crabtree-yes; **McCall**-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

48-14 RESOLUTION TO APPROVE CERTIFIED SUBSTITUTE FOR THE  
REMAINDER OF THE 2013-14 SCHOOL YEAR

The Board hereby approves the following certified substitutes for the remainder of the 2013-14 school year as per nomination of Scioto County ESC Superintendent Howard and per recommendation of Local Superintendent Jenkins:

**Long-Term Substitute**

Stacey C. Morrison – 2792 Germany Hill Road, Manchester, OH 45144; (513) 260-3360; Adolescence to Young Adult (7-12); Life Sciences  
Odessa M. Reed – 186 Mt. Unger Road, Otway, OH 45657; (937) 544-0954; Early Childhood (PK-3)

**Short-Term Substitute**

Kandis E. Jenkins – 3165 June Avenue, Portsmouth, OH 45662; (740) 464-0753; General Education  
Veronica R. Koch – 1805 Timmonds Avenue, Portsmouth, OH 45662; (740) 353-6106; General Education

Motion: Taylor  
Second: Carver  
Roll Call: Carver-yes; Crabtree-yes; McCall-yes; **Orlett**-yes; Taylor-yes

The President declared the motion carried.

49-14 RESOLUTION TO RENEW ADMINISTRATIVE CONTRACTS

Whereas, the following administrative contracts are expiring, the Board authorizes a renewal as per recommendation of Superintendent Jenkins. (Salary to be set in schedule when adopted for 2014-15.)

<u>NAME</u>	<u>POSITION</u>	<u>LENGTH</u>	<u>TERM</u>
Jeannine Shelpman	EMIS Coordinator	45 Days	1 Year
Rick Scarberry ( <b>HOLD</b> )	NHS Principal	243 Days	3 Years

Motion: McCall  
Second: Carver  
Roll Call: Carver-yes; Crabtree-yes; McCall-yes; Orlett-abstain; **Taylor**-yes

The President declared the motion carried.

50-14 RESOLUTION TO EMPLOY CLASSIFIED SUBSTITUTE PERSONNEL FOR THE REMAINDER OF THE 2013-14 SCHOOL YEAR

The Board hereby employs the following classified substitute personnel for the remainder of the 2013-14 school year per recommendation of Superintendent Jenkins:

<u>NAME</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>
Stephanie Harness Jones	95-B Mead Road, Lucasville, OH	740-372-6112

Motion: Carver  
Second: Taylor  
Roll Call: **Carver**-yes; Crabtree-yes; McCall-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

51-14 RESOLUTION TO APPROVE CERTIFIED PERSONNEL FOR HOME INSTRUCTION

The Board hereby approves the following certified personnel to be used for home instruction at a rate of \$35 per hour per recommendation of Superintendent Jenkins:

NAME  
1. Susan Shultz

Motion: McCall  
Second: Carver  
Roll Call: Carver-yes; **Crabtree**-yes; McCall-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

52-14 RESOLUTION TO APPROVE SUPPLEMENTAL PERSONNEL FOR THE 2013-2014 SCHOOL YEAR

The Board hereby approves the following supplemental personnel for the 2013-14 school year per recommendation of Superintendent Jenkins:

<u>NAME</u>	<u>POSITION</u>	<u>STEP/EXP</u>	<u>SALARY</u>
Cathy Knauff	NMS Girls' Assistant Track	I – 0	\$826.00

Motion: **(HOLD)**  
Second:  
Roll Call: Carver; Crabtree; **McCall**; Orlett; Taylor

The President declared the motion carried/failed.

53-14 RESOLUTION TO ACCEPT NOTIFICATION OF RETIREMENT OF CERTIFIED PERSONNEL

The Board hereby accepts the retirement notice for Sharon Spriggs, NES teacher, last day of the 2014-15 school year. Furthermore the Board wishes to express its appreciation to Mrs. Spriggs for her years of service to Northwest Local School District. In addition, the Board wishes her health and happiness in her retirement.

Motion: Taylor  
Second: McCall  
Roll Call: Carver-yes; Crabtree-yes; McCall-yes; **Orlett**-yes; Taylor-yes

The President declared the motion carried.

54-14 RESOLUTION TO ACCEPT NOTIFICATION OF RETIREMENT OF CERTIFIED PERSONNEL

The Board hereby accepts the retirement notice for Sharon Teufel, NES teacher, last day of the 2014-15 school year. Furthermore the Board wishes to express its appreciation to Mrs. Teufel for her years of service to Northwest Local School District. In addition, the Board wishes her health and happiness in her retirement.

Motion: Carver  
Second: McCall  
Roll Call: Carver-yes; Crabtree-yes; McCall-yes; Orlett-yes; **Taylor**-yes

The President declared the motion carried.

55-14 RESOLUTION TO ACCEPT BID PLACEMENTS FOR CLASSIFIED PERSONNEL

The Board hereby confirms the following bid placements as per recommendation of Superintendent Jenkins:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Donna Jenkins	NES Cook	March 17, 2014
David Eichenlaub	Bus Driver (5-Hr)	March 17, 2014

Motion: Carver  
Second: Taylor  
Roll Call: **Carver**-yes; Crabtree-yes; McCall-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

56-14 RESOLUTION TO EMPLOY "EDUCATION STATION" PERSONNEL FOR REMAINDER OF 2013-2014

The Board hereby employs the following personnel for the "Education Station" program for the remainder of the 2013-2014 year:

1. Ricky Carver
2. Kendra Eichenlaub
3. Phyllis Shirey

Motion: McCall

Second: Taylor

Roll Call: Carver-yes; **Crabtree**-yes; McCall-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

57-14 RESOLUTION TO APPROVE VOLUNTEERS FOR THE 2013-14 SCHOOL YEAR

The Board hereby approves the following volunteers for the 2013-14 school year as per recommendation of Superintendent Jenkins pending FBI and BCI&I background checks:

<u>NAME</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>
Tricia Eichenlaub	2596 McDermott Rushtown Rd, McDermott, OH	740-858-0129
Ashley Charlton	249 Carter Road, Lucasville, OH	740-259-4894
Kimberly Bresley	2884 Hiles Road, Lucasville, OH	740-259-2256
Mary Leadingham	568 Pleasant Drive, Lucasville, OH	740-876-4293
Steve Leadingham	568 Pleasant Drive, Lucasville, OH	740-876-4293

Motion: Carver

Second: Taylor

Roll Call: Carver-yes; Crabtree-yes; **McCall**-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

58-14 RESOLUTION TO APPROVE ONE YEAR UNPAID LEAVE OF ABSENCE REQUEST FOR CERTIFIED PERSONNEL

The Board hereby approves a one year unpaid leave of absence for the 2014-2015 school year for Jared Lute, NMS teacher, to be effective August 15, 2014.

Motion: Carver  
Second: McCall  
Roll Call: Carver-yes; Crabtree-yes; McCall-yes; **Orlett**-yes; Taylor-yes

The President declared the motion carried.

59-14 RESOLUTION TO APPROVE UNPAID LEAVE OF ABSENCE FOR CERTIFIED PERSONNEL

The Board hereby approves an unpaid leave of absence for Crystal Shepherd, NMS teacher, beginning March 1, 2014 and continuing through the 2013-2014 school year or until she returns to work.

Motion: Carver  
Second: Taylor  
Roll Call: Carver-yes; Crabtree-yes; McCall-yes; Orlett-yes; **Taylor**-yes

The President declared the motion carried.

60-14                    RESOLUTION TO APPROVE PAYMENT OF PURCHASE ORDER

The Board hereby approves the following purchase order for payment:

<u>VENDOR</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
Taylor Publishing/Balfour	NHS Yearbook	\$5,928.63

Motion:            Carver  
Second:           McCall  
Roll Call:        **Carver**-yes; Crabtree-yes; McCall-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

61-14                    RESOLUTION TO APPROVE ANNUAL CONSULTING SERVICES  
FOR 2014-2015

The Board hereby approves annual consulting services for 2014-2015 with School Insurance Consultants, LLC in the amount of \$3,006.00 per recommendation of Superintendent Jenkins.

Motion:            Carver  
Second:           Taylor  
Roll Call:        Carver-yes; **Crabtree**-yes; McCall-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.



62-14 RESOLUTION TO ENTER INTO SERVICE AGREEMENT WITH SOUTH CENTRAL OHIO ESC FOR THE TALENTED AND GIFTED PROGRAM FY14

The Board hereby enters into the Talented and Gifted Program Service agreement with the South Central Ohio ESC. The annual cost is \$8.00 per student for a total estimated annual cost of \$13,472.00 and is effective for the FY14 fiscal year beginning the 1<sup>st</sup> day of July 2013 and shall renew unless terminated by either party in writing prior to March 1 of the year of termination. This fee will be invoiced on a quarterly basis.

Motion: McCall  
Second: Taylor  
Roll Call: Carver-yes; Crabtree-yes; **McCall**-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

63-14 RESOLUTION TO ACCEPT THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES

Whereas, the Board of Education in accordance with the provisions of law has previously adopted the tax budget for the period July 1, 2014 through June 30, 2015 (Resolution #10-14). Whereas, the Budget commission of Scioto County has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by the Board; Therefore, be it resolved that the amounts and rates are hereby accepted as follows:

General Fund	4.21 mills inside, generating	443,000.00
	15.50 mills outside, generating	<u>1,629,000.00</u>
		2,072,000.00
Permanent Improvement Fund	.50 mills, generating	53,000.00
Classroom Facilities Fund	.50 mills, generating	35,000.00

Motion: Carver  
Second: Orlett  
Roll Call: Carver-yes; Crabtree-yes; McCall-yes; **Orlett**-yes; Taylor-yes

The President declared the motion carried.

64-14 RESOLUTION TO APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN THE NORTHWEST LOCAL BOARD OF EDUCATION AND OHIO ASSOCIATION OF PUBLIC SCHOOL EMPLOYEES LOCAL #376

This **Memorandum of Understanding**, by and between the Northwest Local Board of Education [hereinafter referred to as “Board”], and Ohio Association of Public School Employees Local #376 [hereinafter referred to as “OAPSE”], is to address the retirement of a bargaining unit employee as it relates to Article 40.1 of the Negotiated Agreement.

**Whereas**, the Negotiated Agreement sets forth that certain employees are eligible for health insurance opt-out bonus; and

**Whereas**, the Negotiated Agreement did not clearly address the process if an eligible employee retires from his/her position during the current eligibility period; and

**Whereas**, the eligibility period is November 1 through October 31 of the current enrollment year; and

**Whereas**, the Board and OAPSE wish to clarify the intent of Article 40.1

**NOW, THEREFORE, In consideration** of the foregoing, the Board and OAPSE hereby agree that Article 40.1 shall include the following provision:

Bargaining unit employee who retires from the Board after the open period commences [November 1], but before the next open period commences [October 31], and who is eligible to receive the bonus shall receive a pro-rated payment. This pro-rated amount shall be calculated based on a twelve [12] month period. Each month worked after the open period [November 1] will be equal to \$166.66 (\$2,000/12 months). The bonus shall be paid with his/her final paycheck.

**This Agreement**, dated the \_\_\_\_\_ day of March, 2014.

NORTHWEST LOCAL BOARD OF EDUCATION

OAPSE LOCAL #376

BY: \_\_\_\_\_  
Todd Jenkins, Superintendent

BY: \_\_\_\_\_  
Thelma Shirey, President

BY: \_\_\_\_\_  
Karen Bailey, Field Representative

Motion: Orlett

Second: McCall

Roll Call: Carver-yes; Crabtree-yes; McCall-yes; Orlett-yes; **Taylor-yes**

The President declared the motion carried.

65-14                    RESOLUTION TO ADOPT POLICY

The Board hereby adopts the following policy:

All Supplemental contracts are one year contracts and:

- A. Must be posted in the local newspaper every year.
- B. Whenever all attempts to fill these positions and no qualified candidates have applied, Board members and Administration including Athletic Director, may fill these positions only as a last resort.
- C. No one holding a coaching supplemental contract may be a member of the athletic committee, with the exception of Athletic Director.
- D. A copy of all supplemental applications must be presented to all athletic committee members prior to interviewing any candidate.

Motion:            McCall

Second:           Carver

Roll Call:        **Carver**-yes; Crabtree-yes; McCall-yes; Orlett-abstain; Taylor-yes

The President declared the motion carried.

66-14                    RESOLUTION TO ADJOURN

The Board hereby adjourns at 8:39 p.m.

Motion:            McCall

Second:           Carver

Roll Call:        **Carver**-yes; Crabtree-yes; McCall-yes; Orlett-yes; Taylor-yes

The President declared the motion carried.

**The next Regular Board Meeting will be held on Tuesday, April 15, 2014 in the Northwest High School Media Center.**